

National Chengchi University, College of Science

Regulations for the Review and Recommendation of Doctoral and Master's Thesis Awards

Article 1

These regulations are established in accordance with Article 5 of the "National Chengchi University (hereinafter 'the University') Doctoral and Master's Thesis Award Establishment Regulations".

Article 2

The eligible recipients for these awards are doctoral and master's degree graduates who obtained their degrees from the University within the two academic years preceding the academic year of the nomination announcement, along with their supervising professors. The awards are held once per academic year. The review schedule for the College of Science (hereinafter 'the College') will follow the University's separate announcements.

Article 3

Nominees must be graduates of the College's doctoral or master's programs. The following documents must be submitted for the selection process:

1. **Nomination Form and Letter of Recommendation** (including any supporting materials for review).
2. **Photocopy of the Diploma.**
3. **Electronic file of the nominated thesis.**

The nomination form and recommendation letter should provide a detailed account of the academic contribution and research potential of the thesis as grounds for the award.

Article 4

The College accepts recommendations for the Doctoral and Master's Thesis Award review each academic year according to its announced schedule.

1. Recommendations are first made by the thesis supervisor or a member of the degree examination committee to the candidate's respective department or institute.
2. Upon receipt, the department or institute shall rank and recommend the top doctoral and master's theses to the College Office. The number of allowed recommendations is determined by the College's annual announcement.

Article 5

The selection committee for the College's awards is the **Graduate Scholarship Review Committee of the College of Science** (hereinafter 'the College Graduate Scholarship Committee').

Article 6

The College's review procedures are as follows:

- **Phase 1:**
 1. Departments/institutes must submit recommended theses and relevant documents to the College Office within the deadline for preliminary review by the College Graduate Scholarship Committee.
 2. Thesis supervisors and degree examination committee members of the nominated candidates must recuse themselves from the deliberation.
 3. The number of candidates passing this phase will, in principle, match the recommendation quota allocated to the College by the University.
- **Phase 2:**
 1. Doctoral theses that pass the preliminary review will undergo a substantive review by external reviewers.
 2. External reviewers are determined by a nomination group of two to three faculty members in relevant fields invited by the Dean.
- **Phase 3:**

The College Graduate Scholarship Committee will refer to the results of Phases 1 and 2 to finalize the College's recommendation list based on the University's quota.

Article 7

The list of award winners and the monetary prizes are provided by the University, which will also organize a public recognition ceremony.

Article 8

If an awarded thesis is found to involve plagiarism, falsification, copyright infringement, or any violation of academic ethics—as determined by the University's regulations for student academic ethics—the award shall be revoked. All certificates and prize money received by the winner and the supervisor will be recovered.

Article 9

Any matters not covered in these regulations shall be handled in accordance with the relevant University policies.

Article 10

These regulations shall be implemented upon approval by the College Executive Committee; the same applies to any future amendments.